



Oct 7, 2026

**Mid-Year Meeting Agenda**

Location: Helena Room, Delta Hotel, 2301 Colonial Dr., Helena, MT

Time: 12:00 p.m. MST

Weblink: <https://us02web.zoom.us/j/85277340502?pwd=pdojJcuEAhbStAyCxqyQ5TK1bSCsqO.1>

Meeting ID: 852 7734 0502

Passcode: 200524

- |                                                                                                |                            |
|------------------------------------------------------------------------------------------------|----------------------------|
| <b>1) Call to Order</b>                                                                        | <b>Maria Butts</b>         |
| <b>2) Consideration of Approval of Quarterly Meeting Minutes</b>                               | <b>Maria Butts</b>         |
| <b>3) Budget Update</b>                                                                        | <b>Carla Belski</b>        |
| 1. Review and approve January to June 2026 End of Year Financial Report                        |                            |
| a) Budget vs. Actual – January to June 2026                                                    |                            |
| b) Check Register – January to June 2026                                                       |                            |
| 2. Review and approve Form 8868 for January to June 2026 Tax Return -Application for Extension |                            |
| 3. Review and approve                                                                          |                            |
| a) FY27 Budget vs. Actual                                                                      |                            |
| b) FY27 Check Register                                                                         |                            |
| <b>4) Membership Update</b>                                                                    | <b>Katie Canter</b>        |
| <b>5) Resource Development Coordinator Update</b>                                              | <b>Cassie Lasson</b>       |
| <b>6) Trails Update</b>                                                                        | <b>Bob Walker</b>          |
| <b>7) University Liaison Update</b>                                                            | <b>Elena Bigart</b>        |
| <b>8) Urban Forestry Liaison Update</b>                                                        | <b>Patrick Plantenberg</b> |
| <b>9) Parks Liaison Update</b>                                                                 | <b>Lincoln Lake</b>        |
| <b>10) Recreation Liaison Update</b>                                                           | <b>Kerry Kluck</b>         |
| <b>11) Aquatics Liaison Update</b>                                                             | <b>Hannah Shepard</b>      |
| <b>12) Indigenous Lands Liaison</b>                                                            | <b>Alisa Reed</b>          |
| <b>13) Legislative Update</b>                                                                  | <b>Bob Walker</b>          |

**14) Conference Update**

**Cassie Lasson**

**15) Other Items from the Board**

**Ryan Applegate**

- a) Strategic Planning process update

**16) Identify Upcoming Meetings**

**Maria Butts**

- a) Next Quarterly Meeting Date
- b) Next Annual Meeting Date

**17) Adjournment**



June 18, 2026

**DRAFT** Quarterly Meeting Minutes

Location: Virtual

Time: 3:00 p.m. MST

Weblink: <https://us02web.zoom.us/j/81691108738?pwd=DMZQuErVifgL9EIj75haF1dkpKLYB.1>

Meeting ID: 816 9110 8738

Passcode: 490339

**1) Call to Order at 3:02 p.m.**

**Maria Butts**

**2) Swearing in of Officers**

- a) Maria swore in Advisory Member 1 Kory Thompson
- b) Maria swore in Student Liaison Sadie Arnold

**3) Consideration of Approval of Annual Meeting Minutes**

**Maria Butts**

Motion to approve made by Katie and seconded by Carla. All ayes.

**4) Budget Update**

**Carla Belski**

**a)** Budget vs. Actual – Carla reports we did well with our annual conference. Reminder we are doing a 6-month budget now as switching to a new fiscal starting July 1. Carla will be filing our taxes in November for this mid-year and then we will always be filing in November. The year-end cash balance is better than we expected.

- a) Check Register
- b) MTRPA Credit Card – currently only have a debit card and check book. Carla will get a credit card through First Interstate Bank so everything is with the same institution.
- c) Consideration to approve revision to the Budget Procedure – Carla shared updated tasks for the treasurer and the budget adoption procedures, adding a chart showing what needs to be done at what time of year. Revisions to the budget procedures approved unanimously.

**5) Membership Update**

**Katie Canter**

- a) Katie shared we have 55 total membership, 252 total members, and 115 directory responses which is a huge improvement from last year. She reminded everyone to update your membership list as staff come and go.

**6) Resource Development Coordinator Update**

**Cassie Lasson**

- a) Consideration to approve the contract amendment for Resource Development Coordinator. Motion to approve made by Carla and seconded by Bob. All ayes. Approved unanimously.

- b) Cassie mentioned NRPA has opened early bird registration. They are close to finalizing dates for the next MTRPA annual conference in Kalispell. Sponsorship will open this summer and they may open registration sooner.

**7) Trails Update**

**Bob Walker**

Bob shared the Recreation Trails Agreements are out. All RTP grants are on the FWP grants page. TSP will be posted soon. The International Trails Summit is on April 15-18, 2027, in Durham, North Carolina.

**8) University Liaison Update**

**Elena Bigart**

- a) Elena shared they had the strategic planning member with Ryan and other board members in May and it was decided that students will be doing the capstone project and will develop a survey in the fall focused on the current and future needs of MTRPA.

**9) Urban Forestry Liaison Update**

**Patrick Plantenberg**

- a) Maria shared Patrick is in Billings at a climbing competition.

**10) Parks Liaison Update**

**Lincoln Lake**

- a) Maria shared Lincoln's update

Remember to:

- Touch up/finish dryland & non-irrigated mows before things dry out.
- Take time for E&E (entry & Exit) clearing on all trail systems - trim, prune, mow points of ingress/egress for line of sight and safety.
- Check those equipment/vehicle dedicated fire extinguishers for charge and certification date before fire season.
- Document weed pressures in turf after spring evaluation and treatment to plan for summer treatment before the heat and fall treatment, if needed.
- Adjust irrigation run times for the season, double check for proper operation and adjustment, and be ready to turn up that seasonal adjust %.
- Wash vehicles/equipment/mowers (don't forget the undercarriage!) in-between unlike sites - irrigated turf, dryland mow, conservation lands - to help prevent transport of weed seed and unwanted vegetation.
- Finish up your FY27 budget planning

**11) Recreation Liaison Update**

**Kerry Kluck**

- a) No updates to share.

**12) Aquatics Liaison Update**

**Hannah Shepard**

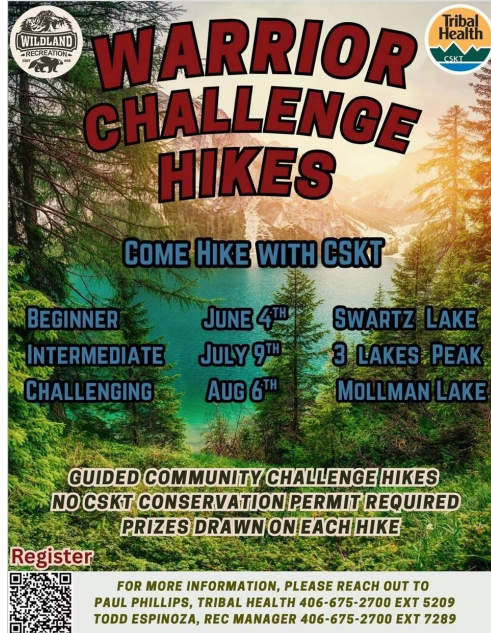
- a) Hannah shared there was a better application pool than in the last few years, with more people applying to be a lifeguard. She would love to have her lifeguards provide instruction to other communities in need in the fall or shoulder season. She shared an upcoming event called the World's Largest Swim Lesson and provided the following link:

<https://www.waterparks.org/web/web/WLSL.aspx?hkey=b96cf233-1ef3-42ab-9898-e63848ec2df8>

### 13) Indigenous Lands Liaison

Alisa Reed

- a) Alisa shared that CSKT Tribe is hosting a warrior challenge hike. See poster below.



### 14) Legislative Update

Bob Walker

- a) We have 2 million allocated per year for fiscal 26 and 27 for Trail Stewardship. We will have \$1.5 million available for RTP. Reports the state has been collecting 4% for Trail Stewardship from recreational marijuana, \$3.3 million per year, and we have only been receiving \$2 million, so the legislative agenda is to get full funding for the next biennium.
- b) Maria shared she attended NRPA's Capitol Hill day in Washington, DC last month and advocated for Land Conservation funds and the Strong Kids Act. This act would take online betting revenue and allocate a portion to local agencies to provide youth recreation. Looking forward to seeing it come to fruition.

### 15) Conference Update

Lincoln Lake

- a) Maria shared Lincolns report that all invoices were paid and we had a positive revenue from the silent auction and raffles.
- b) Fred Bicha of Kalispell shared difficulty in finding a venue but landed on the Hilton Garden Inn south of town. The new Range Rider stadium has good pricing for the opening social. There is an idea of having mini golf at the stadium that night. The sponsorship exhibitor packages are about ready to be sent out. The conference dates are March 29 - April 1. Fred mentioned Kalispell would love a copy of Missoula's packet to see what they might be missing. They are also thinking of offering some one-offs like certifications at end of conference.

### 16) Identify Upcoming Meetings

Maria Butts

- a) Mid-Year Meeting Date – October 7, 2026 @ MLCT – Maria shared can attend in-person or virtual. The more parks and recreation individuals that attend the greater likelihood of having parks and recreation sessions that apply to us. If Maria receives a call for presenters, she will forward this information to everyone.

- b) Next Quarterly Meeting Date – will be Jan 2027 and can decide on date at next meeting.

**17) Other Items from the Board**

**Maria Butts**

- a) Strategic Planning process update – Mentimeter

**1) What services does MTRPA currently provide: \*Responses listed first were identified by more than one participant. Similar responses were grouped together.**

- Connection
- Education
- Conference
- Collaboration / Networking / Community
- Engagement
- Professional support
- Friendships
- Continuing Education / Training
- Shared Ideas
- Sub committees

**2) What other services should we be offering:**

- Student Opportunities
- Local Partnerships
- Networking opportunities / Monthly networking
- Career guidance
- Sub committees
- Training
- Fieldwork connection / Year-round site visits
- Group project or mission

**3) What are MTRPA strengths:**

- Community
- Connection
- Networking
- Professionals
- Liaison roles
- Conference / conference coordination
- Dedicated people
- Membership
- Advocacy / Resources
- Knowledge / Sharing information

**4) How could MTRPA improve:**

- Year-round connection
- Providing tools
- Student involvement
- Networking opportunity

- Engage with more newbies and communities
- Regional training
- Career opportunities / Job Fair
- Liaison roles
- Succession Planning
- Specialized training track

**5) What are the potential opportunities for the organization:**

- Sub Committees
- Partner with other professional organizations and universities
- U of M credit for participation
- Community Outreach /Engage other communities
- Local collaborations
- Monthly lunch chats
- Liaison led groups
- Email lists
- Tool kits
- Message boards on website
- More involvement
- Grant writing
- Host communities

**6) What are potential threats to the organization:**

- Lack of funding &/or support
- Membership decline / loss of engagement / loss of motivation
- Not engaging entire state / Feeling left out
- Time
- Lack of relevant mission
- Non-action / stagnant

**7) KEY topics MTRPA should focus on when developing the questionnaire?**

- Engagement
- Networking / broad audience / engaging new members / inclusiveness/connection
- Roadblocks / barriers to involvement
- Role of liaisons
- Types of training / career needs
- Student involvement / university interest
- Funding ideas
- Membership benefits

**18) Adjournment at 4:07 p.m.**

| MTRPA Budget vs. Actual January to June 2026                 |                    |                    |                        |                      |
|--------------------------------------------------------------|--------------------|--------------------|------------------------|----------------------|
| Beginning Cash Balance                                       | \$20,860.27        | \$18,765.25        | \$26,506.14            | \$26,506.14          |
| Expenses                                                     | Actual 2024        | Actual 2025        | Approved Jan-June 2026 | Actual Jan-June 2026 |
| Fees and Memberships                                         |                    |                    |                        |                      |
| Corporate Fee and By-law Changes                             |                    |                    | \$20.00                |                      |
| Montana Nonprofit Association Membership                     | \$85.00            | \$85.00            | \$85.00                |                      |
| Montana Trails Coalition Membership                          | \$100.00           | \$50.00            |                        |                      |
| NRPA Membership                                              | \$250.00           | \$250.00           | \$250.00               |                      |
| Website and E-Newsletter Fees                                |                    |                    |                        |                      |
| E-Newsletter Fees                                            | \$156.00           | \$156.00           | \$156.00               | \$52.00              |
| Web page hosting support                                     | \$285.97           | \$389.72           | \$229.99               | \$229.99             |
| Website Annual contract                                      | \$299.00           | \$299.00           | \$299.00               | \$299.00             |
| Liability Insurance                                          |                    |                    |                        |                      |
| Annual Premium                                               | \$1,165.00         | \$1,165.00         | \$1,165.00             |                      |
| Student Expenses                                             |                    |                    |                        |                      |
| Student Scholarships                                         | \$2,000.00         | \$2,000.00         | \$4,000.00             | \$4,250.00           |
| Student expense for conference                               |                    | \$1,500.00         | \$1,500.00             |                      |
| MTRPA Conference Expenses                                    |                    |                    |                        |                      |
| Convention Center Fees, Food, and Beverages                  | \$28,075.59        | \$32,626.08        | \$30,000.00            | \$44,476.36          |
| Program Guide and Supplies                                   | \$2,064.61         | \$6,274.78         | \$2,500.00             | \$4,132.43           |
| Other (Speaker fees & travel, entertainment, etc.)           | \$6,094.31         | \$9,165.18         | \$4,000.00             | \$5,131.00           |
| Awards                                                       | \$271.50           | \$303.00           | \$300.00               | \$409.00             |
| Office Supplies and Bank Fees                                |                    |                    |                        |                      |
| Office Supplies                                              |                    | \$29.00            |                        | \$41.02              |
| Professional Development                                     |                    |                    |                        |                      |
| Membership Development                                       |                    |                    |                        |                      |
| Resource Development Coordinator                             |                    |                    |                        |                      |
| Contract                                                     | \$15,000.00        | \$14,843.75        | \$7,500.00             | \$9,072.50           |
| Consultant Travel (\$1,000 mileage, \$300 food, \$700 hotel) |                    | \$1,097.71         | \$2,000.00             | \$885.60             |
| <b>Total</b>                                                 | <b>\$55,846.98</b> | <b>\$70,234.22</b> | <b>\$54,024.99</b>     | <b>\$68,978.90</b>   |
| Revenue                                                      | Actual 2024        | Actual 2025        | Jan-Jun 26             | Actual 2026          |
| Conference Revenue                                           |                    |                    |                        |                      |
| Registration                                                 | \$21,050.00        | \$29,036.40        | \$25,000.00            | \$37,167.04          |
| Conference Sponsorships                                      | \$21,144.08        | \$20,770.78        | \$15,250.00            | \$12,200.00          |
| Exhibitor Booths                                             | \$7,237.25         | \$12,890.41        | \$9,530.00             | \$21,616.57          |
| Silent Auction/Fundraisers                                   | \$442.75           | \$1,446.31         | \$1,500.00             | \$3,539.38           |
| Memberships                                                  | \$3,829.87         | \$9,783.20         | \$1,261.94             | \$5,381.47           |
| Website Revenue (job board and web ads)                      | \$48.01            | \$48.01            | \$250.00               | \$144.03             |
| Scholarship funding                                          |                    | \$4,000.00         | \$2,000.00             | \$2,000.00           |
| <b>Total</b>                                                 | <b>\$53,751.96</b> | <b>\$77,975.11</b> | <b>\$54,791.94</b>     | <b>\$82,048.49</b>   |
| <b>Year End Cash Balance</b>                                 | <b>\$18,765.25</b> | <b>\$26,506.14</b> | <b>\$27,273.09</b>     | <b>\$39,575.73</b>   |

**Montana Trails Recreation Park Association - Checking January to June 2026**

| Date    | Payee / Recpt Source      | Description                                                      | Ck No. | Cleared | Disbursmt  | Recpt      | Balance            |
|---------|---------------------------|------------------------------------------------------------------|--------|---------|------------|------------|--------------------|
|         | <b>Balance Forward</b>    |                                                                  |        | x       |            |            | <b>\$26,506.14</b> |
| 1/2/26  | Front Desk, Inc.          | Web Page Hosting - \$229.99; Website Annual Contract - \$299.00  | 1414   | x       | \$528.99   |            | \$25,977.15        |
| 1/2/26  | Play Space Designs        | Exhibitor Fee                                                    |        | x       |            | \$470.00   | \$26,447.15        |
| 1/2/26  | Steiner Thuesen, PLLC     | Exhibitor Fee - \$470; Sponsorship \$150                         |        | x       |            | \$620.00   | \$27,067.15        |
| 1/5/26  | Grondahl Recreation       | Sponsorship                                                      |        | x       |            | \$5,000.00 | \$32,067.15        |
| 1/5/26  | Zeffy                     | Brook Hermesen Musco Sponsorship                                 |        | x       |            | \$500.00   | \$32,567.15        |
| 1/9/26  | Grondahl Recreation       | Membership                                                       |        | x       |            | \$450.00   | \$33,017.15        |
| 1/9/26  | City of Whitefish         | Conference Registration                                          |        | x       |            | \$1,320.00 | \$34,337.15        |
| 1/9/26  | City of Whitefish         | Membership                                                       |        | x       |            | \$300.00   | \$34,637.15        |
| 1/15/26 | Dakota Fence              | Exhibitor Fee                                                    |        | x       |            | \$470.00   | \$35,107.15        |
| 1/23/26 | Mailchimp                 | Monthly Fee                                                      |        | x       | \$13.00    |            | \$35,094.15        |
| 1/23/26 | Patricia Meier            | Scholarship Fund Donation                                        |        | x       |            | \$2,000.00 | \$37,094.15        |
| 1/26/26 | Jodie Adams               | Membership                                                       |        | x       |            | \$75.00    | \$37,169.15        |
| 1/26/26 | Front Desk, Inc.          | Invoices 5867699, 5867700                                        | 1415   | x       | \$2,897.50 |            | \$34,271.65        |
| 1/26/26 | Front Desk, Inc.          | Invoices 5867701, Travel                                         | 1416   | x       | \$23.80    |            | \$34,247.85        |
| 2/3/26  | Zeffy                     | GW Park, Hydropoint, and Spectrum Products Sponsors              |        | x       |            | \$3,300.00 | \$37,547.85        |
| 2/6/26  | City of Missoula          | Conference Registration                                          |        | x       |            | \$6,180.00 | \$43,727.85        |
| 2/20/26 | Headwaters Company LLC    | Exhibitor- \$545; Sponsor \$1,500; Attendee Registration \$1,350 |        | x       |            | \$3,395.00 | \$47,122.85        |
| 2/20/26 | Musco Sports Lighting LLC | Membership                                                       |        | x       |            | \$75.00    | \$47,197.85        |
| 2/23/26 | Mailchimp                 | Monthly Fee                                                      |        | x       | \$13.00    |            | \$47,184.85        |
| 2/24/26 | Patrick Plantenberg       | Membership                                                       |        | x       |            | \$75.00    | \$47,259.85        |
| 2/24/26 | Alphagraphics             | Swag Bags Conference Expense                                     | 1417   | x       | \$1,321.96 |            | \$45,937.89        |
| 3/2/26  | Fitlogistix               | Exhibitor Fee                                                    |        | x       |            | \$470.00   | \$46,407.89        |
| 3/3/26  | Zeffy                     | Garret Play Sponsorship                                          |        | x       |            | \$1,500.00 | \$47,907.89        |
| 3/5/26  | Amazon                    | Confernce Expense - Raffle Tickets                               |        | x       | \$23.99    |            | \$47,883.90        |
| 3/5/26  | Amazon                    | Confernce Expense - Cardstock                                    |        | x       | \$26.98    |            | \$47,856.92        |
| 3/9/26  | Front Desk, Inc.          | Contract - \$2,850, Travel - \$23.80                             | 1418   | x       | \$2,873.80 |            | \$44,983.12        |

|         |                              |                                                    |      |   |             |             |             |
|---------|------------------------------|----------------------------------------------------|------|---|-------------|-------------|-------------|
| 3/16/26 | Cassidy Randall              | First payment - keynote                            | 1419 | x | \$500.00    |             | \$44,483.12 |
| 3/16/26 | Amazon                       | Confernce Expense - Name Tags                      |      | x | \$103.80    |             | \$44,379.32 |
| 3/17/26 | Maddy Malm                   | Scholarship Award                                  | 1420 | x | \$1,000.00  |             | \$43,379.32 |
| 3/17/26 | Savannah Deuter              | Scholarship Award                                  | 1421 | x | \$1,000.00  |             | \$42,379.32 |
| 3/17/26 | Kirsten Miller               | Scholarship Award                                  | 1422 | x | \$1,000.00  |             | \$41,379.32 |
| 3/17/26 | Charlie D'Anne               | Scholarship Award                                  | 1423 | x | \$1,000.00  |             | \$40,379.32 |
| 3/17/26 | TrailWest Bank               | Sponsorship                                        |      | x |             | \$250.00    | \$40,629.32 |
| 3/17/26 | Harland Clark                | check order                                        |      | x | \$41.02     |             | \$40,588.30 |
| 3/20/26 | City of Missoula             | Registration                                       |      | x |             | \$1,320.00  | \$41,908.30 |
| 3/20/26 | PayPal Transfer              | \$144.03 website revenue; \$4,406.47 memberships   |      | x |             | \$4,550.50  | \$46,458.80 |
| 3/23/26 | Mailchimp                    | Monthly Fee                                        |      | x | \$13.00     |             | \$46,445.80 |
| 3/30/26 | Amazon                       | Confernce Expense - Name Tags                      |      | x | \$95.84     |             | \$46,349.96 |
| 4/2/26  | Holiday Inn                  | Resource Coordinator Lodging                       |      | x | \$433.20    |             | \$45,916.76 |
| 4/7/26  | Holiday Inn                  | Resource Coordinator Lodging                       |      | x | \$144.40    |             | \$45,772.36 |
| 4/7/26  | Holiday Inn                  | Conference Expense - Convention Center             | 1424 | x | \$40,000.40 |             | \$5,771.96  |
| 4/7/26  | Beach Transportation Co.     | Conference Expense - bussing                       | 1425 | x | \$2,012.50  |             | \$3,759.46  |
|         |                              | VOID                                               | 1426 |   |             |             | \$3,759.46  |
| 4/7/26  | Missoula Fairgrounds         | Conference Expense - venue                         | 1427 | x | \$155.00    |             | \$3,604.46  |
| 4/7/26  | Montana Skatepark Assn       | Conference Expense - speaker fee                   | 1428 | x | \$1,000.00  |             | \$2,604.46  |
| 4/7/26  | Alphagraphics                | Conferences Expense - printing schedule            | 1429 | x | \$1,122.62  |             | \$1,481.84  |
|         |                              | VOID                                               | 1430 |   |             |             | \$1,481.84  |
| 4/8/26  | Personalize It               | Awards Expense                                     | 1431 | x | \$409.00    |             | \$1,072.84  |
| 4/8/26  | Cassidy Randall              | 2nd Payment - keynote                              | 1432 | x | \$500.00    |             | \$572.84    |
| 4/8/26  | PayPal Transfer              | Conference Fundraising                             |      | x |             | \$2,833.58  | \$3,406.42  |
| 4/8/26  | TicketLeap                   | Registration - \$28,347.04; Exhibitors \$17,841.57 |      | x |             | \$46,188.61 | \$49,595.03 |
| 4/9/26  | Shriner's Childrens Hospital | VOID - 50/50 fundraising expense \$469.24          | 1433 |   |             |             | \$49,595.03 |
| 4/9/26  | University of Montana        | Conference Expense - venue                         | 1434 | x | \$963.50    |             | \$48,631.53 |
| 4/9/26  | Fundraiser Income            | Conference auction and 50/50 raffles               |      | x |             | \$602.00    | \$49,233.53 |
| 4/10/26 | Front Desk, Inc.             | Contract - \$2,113.75, Travel - \$212.80           | 1435 | x | \$2,326.55  |             | \$46,906.98 |
| 4/10/26 | Amazon                       | Refund Confernece Expense Name Tags (Fund income)  |      | x |             | \$103.80    | \$47,010.78 |
| 4/14/26 | Missoula Copy                | Conference expense - printing                      | 1436 | x | \$228.00    |             | \$46,782.78 |
| 4/20/26 | Alphagraphics                | Conference expense - notebook printing             | 1437 | x | \$899.64    |             | \$45,883.14 |

|         |                        |                                           |      |   |                    |                    |             |
|---------|------------------------|-------------------------------------------|------|---|--------------------|--------------------|-------------|
| 4/30/26 | UM University Center   | Conference expense - food                 | 1438 | x | \$2,526.32         |                    | \$43,356.82 |
| 5/6/26  | Charlotte Marthorpe    | Student Award - McCool                    | 1439 | x | \$250.00           |                    | \$43,106.82 |
| 5.20.26 | Missoula Parks and Rec | Conference expenses - supplies            | 1440 | x | \$309.60           |                    | \$42,797.22 |
| 6.17.26 | Carla Belski           | Reimburse Mail Chimp Monthly Fee for June | 1441 | x | \$13.00            |                    | \$42,784.22 |
| 6.25.26 | Badlander Catering     | Conference expense - Beverages            | 1442 | x | \$1,949.64         |                    | \$40,834.58 |
| 6.29.26 | Front Desk, Inc.       | Contract \$1,211.25; travel \$47.60       | 1443 | x | \$1,258.85         |                    | \$39,575.73 |
|         |                        |                                           |      |   |                    |                    |             |
|         |                        |                                           |      |   | <b>\$68,978.90</b> | <b>\$82,048.49</b> |             |

**Application for Extension of Time To File an Exempt Organization  
Return or Excise Taxes Related to Employee Benefit Plans**

OMB No. 1545-0047

**File a separate application for each return.**  
**Go to [www.irs.gov/Form8868](http://www.irs.gov/Form8868) for the latest information.**

**Electronic filing (e-file).** You can electronically file Form 8868 to request up to a 6-month extension of time to file any of the forms listed below except for Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts. An extension request for Form 8870 must be sent to the IRS in a paper format (see instructions). For more details on the electronic filing of Form 8868, visit [www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits](http://www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits).

**Caution:** If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-TE and Form 8879-TE for payment instructions.

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

**Part I — Identification**

|                                                                                            |                                                                                                                               |                                                           |
|--------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| <b>Type or Print</b><br><br>File by the due date for filing your return. See instructions. | Name of exempt organization, employer, or other filer, see instructions.<br><b>Montana Trails Recreation Park Association</b> | Taxpayer identification number (TIN)<br><b>81-0407620</b> |
|                                                                                            | Number, street, and room or suite no. If a P.O. box, see instructions.<br><b>P.O. Box 158</b>                                 |                                                           |
|                                                                                            | City, town or post office, state, and ZIP code. For a foreign address, see instructions.<br><b>Whitefish, MT 59937</b>        |                                                           |
|                                                                                            |                                                                                                                               |                                                           |

Enter the Return Code for the return that this application is for (file a separate application for each return) . . . . . **0 1**

| Application Is For                       | Return Code | Application Is For                 | Return Code |
|------------------------------------------|-------------|------------------------------------|-------------|
| Form 990 or Form 990-EZ                  | 01          | Form 4720 (other than individual)  | 09          |
| Form 4720 (individual)                   | 03          | Form 5227                          | 10          |
| Form 990-PF                              | 04          | Form 6069                          | 11          |
| Form 990-T (sec. 401(a) or 408(a) trust) | 05          | Form 8870                          | 12          |
| Form 990-T (trust other than above)      | 06          | Form 5330 (individual)             | 13          |
| Form 990-T (corporation)                 | 07          | Form 5330 (other than individual)  | 14          |
| Form 1041-A                              | 08          | Form 990-T (governmental entities) | 15          |

• After you enter your Return Code, complete either Part II or Part III. Part III, including signature, is applicable only for an extension of time to file Form 5330.

• If this application is for an extension of time to file Form 5330, you must enter the following information.

Plan Name \_\_\_\_\_  
Plan Number \_\_\_\_\_  
Plan Year Ending (MM/DD/YYYY) \_\_\_\_\_

**Part II — Automatic Extension of Time To File for Exempt Organizations (see instructions)**

The books are in the care of **Carla Belski**

Telephone No. **406-863-2473** Fax No. \_\_\_\_\_

• If the organization does not have an office or place of business in the United States, check this box . . . . . ☐

• If this is for a Group Return, enter the organization's four-digit Group Exemption Number (GEN) \_\_\_\_\_

If this is for the whole group, check this box . . . . . ☐

If it is for part of the group, check this box and attach a list with the names and TINs of all members the extension is for . . . ☐

**1** I request an automatic 6-month extension of time until **May 15**, 20 **27**, to file the **exempt organization return** for the organization named above. The extension is for the organization's return for:

☐ calendar year 20 \_\_\_\_ or

☒ tax year beginning **January 1**, 20 **26**, and ending **June 30**, 20 **26**.

**2** If the tax year entered in line 1 is for less than 12 months, check reason:

☐ Initial return ☐ Final return ☒ Change in accounting period

|                                                                                                                                                                                               |           |    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----|
| <b>3a</b> If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.                                           | <b>3a</b> | \$ |
| <b>b</b> If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit. | <b>3b</b> | \$ |
| <b>c Balance due.</b> Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.              | <b>3c</b> | \$ |

1 I request an extension of time until \_\_\_\_\_, 20\_\_\_\_, to file Form 5330.

|                                                                                                              |    |    |  |
|--------------------------------------------------------------------------------------------------------------|----|----|--|
| a Enter the Code section(s) imposing the tax.                                                                | 1a |    |  |
| b Enter the payment amount attached.                                                                         | 1b | \$ |  |
| c For excise taxes under section 4980 or 4980F of the Code, enter the reversion/amendment date (MM/DD/YYYY). | 1c |    |  |

This image shows a single sheet of white paper with horizontal dashed lines, typical of primary-ruled notebook paper. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

**Signature**

Date \_\_\_\_\_

| MTRPA Budget vs. Actual January to June 2026                 |                    |                        |                      |                    |                    |
|--------------------------------------------------------------|--------------------|------------------------|----------------------|--------------------|--------------------|
| Beginning Cash Balance                                       | \$18,765.25        | \$26,506.14            | \$26,506.14          | \$39,575.73        | \$39,575.73        |
| Expenses                                                     | Actual 2025        | Approved Jan-June 2026 | Actual Jan-June 2026 | Approved FY27      | Actual FY27        |
| Fees and Memberships                                         |                    |                        |                      |                    |                    |
| Corporate Fee and By-law Changes                             |                    | \$20.00                |                      | \$20.00            |                    |
| Montana Nonprofit Association Membership                     | \$85.00            | \$85.00                |                      | \$85.00            | \$95.00            |
| Montana Trails Coalition Membership                          | \$50.00            |                        |                      | \$100.00           |                    |
| NRPA Membership                                              | \$250.00           | \$250.00               |                      | \$250.00           |                    |
| Website and E-Newsletter Fees                                |                    |                        |                      |                    |                    |
| E-Newsletter Fees                                            | \$156.00           | \$156.00               | \$52.00              | \$156.00           | \$39.00            |
| Web page hosting support                                     | \$389.72           | \$229.99               | \$229.99             | \$300.00           |                    |
| Website Annual contract                                      | \$299.00           | \$299.00               | \$299.00             | \$299.00           |                    |
| Liability Insurance                                          |                    |                        |                      |                    |                    |
| Annual Premium                                               | \$1,165.00         | \$1,165.00             |                      | \$1,165.00         | \$1,165.00         |
| Student Expenses                                             |                    |                        |                      |                    |                    |
| Student Scholarships                                         | \$2,000.00         | \$4,000.00             | \$4,250.00           | \$2,000.00         |                    |
| Student expense for conference                               | \$1,500.00         | \$1,500.00             |                      | \$1,500.00         |                    |
| MTRPA Conference Expenses                                    |                    |                        |                      |                    |                    |
| Convention Center Fees, Food, and Beverages                  | \$32,626.08        | \$30,000.00            | \$44,476.36          | \$30,000.00        |                    |
| Program Guide and Supplies                                   | \$6,274.78         | \$2,500.00             | \$4,132.43           | \$2,500.00         | \$155.50           |
| Other (Speaker fees & travel, entertainment, etc.)           | \$9,165.18         | \$4,000.00             | \$5,131.00           | \$4,000.00         |                    |
| Awards                                                       | \$303.00           | \$300.00               | \$409.00             | \$300.00           |                    |
| Office Supplies and Bank Fees                                |                    |                        |                      |                    |                    |
| Office Supplies                                              | \$29.00            |                        | \$41.02              | \$20.00            |                    |
| Professional Development                                     |                    |                        |                      |                    |                    |
| Membership Development                                       |                    |                        |                      | \$500.00           | \$139.99           |
| Resource Development Coordinator                             |                    |                        |                      |                    |                    |
| Contract                                                     | \$14,843.75        | \$7,500.00             | \$9,072.50           | \$15,000.00        | \$1,805.00         |
| Consultant Travel (\$1,000 mileage, \$300 food, \$700 hotel) | \$1,097.71         | \$2,000.00             | \$885.60             | \$2,000.00         | \$54.60            |
| <b>Total</b>                                                 | <b>\$70,234.22</b> | <b>\$54,024.99</b>     | <b>\$68,978.90</b>   | <b>\$60,195.00</b> | <b>\$3,454.09</b>  |
| Revenue                                                      | Actual 2025        | Jan-Jun 26             | Actual 2026          | Approved FY27      | Actual FY27        |
| Conference Revenue                                           |                    |                        |                      |                    |                    |
| Registration                                                 | \$29,036.40        | \$25,000.00            | \$37,167.04          | \$25,000.00        |                    |
| Conference Sponsorships                                      | \$20,770.78        | \$15,250.00            | \$12,200.00          | \$20,000.00        |                    |
| Exhibitor Booths                                             | \$12,890.41        | \$9,530.00             | \$21,616.57          | \$10,000.00        |                    |
| Silent Auction/Fundraisers                                   | \$1,446.31         | \$1,500.00             | \$3,539.38           | \$1,500.00         |                    |
| Memberships                                                  | \$9,783.20         | \$1,261.94             | \$5,381.47           | \$5,000.00         |                    |
| Website Revenue (job board and web ads)                      | \$48.01            | \$250.00               | \$144.03             | \$250.00           |                    |
| Scholarship funding                                          | \$4,000.00         | \$2,000.00             | \$2,000.00           | \$2,000.00         |                    |
| <b>Total</b>                                                 | <b>\$77,975.11</b> | <b>\$54,791.94</b>     | <b>\$82,048.49</b>   | <b>\$63,750.00</b> | <b>\$0.00</b>      |
| <b>Year End Cash Balance</b>                                 | <b>\$26,506.14</b> | <b>\$27,273.09</b>     | <b>\$39,575.73</b>   | <b>\$43,130.73</b> | <b>\$36,121.64</b> |

**Montana Trails Recreation Park Association - Checking FY 27**

| Date    | Payee / Recpt Source                  | Description                              | Ck No. | Cleared | Disbursmt         | Recpt         | Balance            |
|---------|---------------------------------------|------------------------------------------|--------|---------|-------------------|---------------|--------------------|
|         | <b>Balance Forward</b>                |                                          |        | x       |                   |               | <b>\$39,575.73</b> |
| 7/15/26 | Mail Chimp                            | Monthly Fee                              |        | x       | \$13.00           |               | \$39,562.73        |
| 8/17/26 | Mail Chimp                            | Monthly Fee                              |        | x       | \$13.00           |               | \$39,549.73        |
| 8/25/26 | FrontDesk, Inc.                       | Services- \$1,805; Travel - \$54.60      | 1444   | x       | \$1,859.60        |               | \$37,690.13        |
| 9/4/26  | Vistaprint                            | Postcard printing for member development |        | x       | \$139.99          |               | \$37,550.14        |
| 9/9/26  | Sticker Mule                          | Stickers for conference                  |        | x       | \$155.50          |               | \$37,394.64        |
| 9/15/26 | Mail Chimp                            | Monthly Fee                              |        | x       | \$13.00           |               | \$37,381.64        |
| 9/21/26 | Montana Nonprofit Association         | Membership Dues                          | 1445   |         | \$95.00           |               | \$37,286.64        |
| 9/25/26 | United States Liability Insurance Co. | Annual Premuim                           | 1446   |         | \$1,165.00        |               | \$36,121.64        |
|         |                                       |                                          |        |         |                   |               |                    |
|         |                                       |                                          |        |         |                   |               |                    |
|         |                                       |                                          |        |         |                   |               |                    |
|         |                                       |                                          |        |         |                   |               |                    |
|         |                                       |                                          |        |         |                   |               |                    |
|         |                                       |                                          |        |         |                   |               |                    |
|         |                                       |                                          |        |         |                   |               |                    |
|         |                                       |                                          |        |         |                   |               |                    |
|         |                                       |                                          |        |         |                   |               |                    |
|         |                                       |                                          |        |         | <b>\$3,454.09</b> | <b>\$0.00</b> |                    |